

# City of San Ramon Business Concierge Program



## The First Step in Growing Your Business

Business Concierge is a complimentary service provided by the City's Economic Development, Planning, Building and Engineering Services Divisions. The San Ramon Business Concierge provides one-on-one consultation with new and existing businesses.



## Planning Your Business

Our knowledgeable staff provides assistance to businesses early in the planning process to minimize up front expenditures. The Business Concierge's goal is to make opening a business in San Ramon a pleasant experience by developing a simple roadmap for business owners.



## Building Your Business

Concierge staff identify requirements specific to the unique needs of each business. The roadmap developed for businesses will identify applicable codes to the specific type of improvement being made and only require information on plans that pertain to the scope of work. We will connect you with other regulatory agencies, such as the County Health Department, Fire District, Sanitary District, and Water District, for information on their permitting requirements.

## Marketing and More

The Business Concierge Service is not only a clearinghouse for guiding your way through the permitting process at the City of San Ramon. We will connect you with the Chamber of Commerce towards support programs that promote business vitality and networking opportunities.

**To make a Consultation Appointment contact:**

**City of San Ramon  
Permit Center**  
2401 Crow Canyon Road  
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